

The Lutheran Church Missouri Synod

2008 Black Ministry Family Convocation

Washington, D.C.
July 31 - August 3, 2008

Radiating the Flame



...his word is in my heart like a fire...
-Jeremiah 20:9 NIV

Hyatt Regency Crystal City
at Reagan National Airport

REGISTRATION

Early Bird Registration (December 1, 2007 – May 1, 2008) Adult \$150 and Youth (5 – College) \$100

Regular Registration (May 2, 2008 – June 30, 2008) Adult \$175 and Youth \$115

Late Registration (July 1 – August 3, 2008) Adult \$200 and Youth \$135

Registration fees do not include A La Carte items

Convocation Banquet Adult \$30.00 and Youth \$15.00

Six Flags Adults \$45.00 and Youth \$35.00

Exhibitor Fee: \$200.00 -- Vendor Fee: \$300.00 (sale of apparel, jewelry, fine art, etc.; no food, please)

All registrations must be received by July 15, 2008

ONLINE REGISTERING

We are please to offer the option to register and pay via Internet. We encourage you to utilize this service, available at blackministry.lcms.org beginning January 15, 2008.

REGISTERING BY MAIL

Please complete the enclosed registration form and mail it along with a check payable to The Lutheran Church—Missouri Synod, Black Ministry Family Convocation, 1333 S. Kirkwood Rd., St. Louis, MO 63122-7295.

REGISTRATION CONFIRMATION

Upon receipt of your registration, a letter of confirmation will be sent, included in that correspondence will be more detailed directions, local travel attractions, etc.

CANCELLATION POLICY

One half of fees are refundable up to June 30, 2008. After June 30, 2008, no refunds will be made. **Plans are determined based on projected registration and registration received.**

HOTEL ACCOMMODATIONS

All hotel reservations must be made by the participant calling the **Hyatt Regency Crystal City Hotel's Reservation Department** at 703-418-1234 or Hyatt Central Reservations at (800) 233-1234 or by setting up a link to hyatt.com. Guests should ask for the **2008 LCMS Black Ministry Family Convocation room block**.

ROOM RATES

Single Occupancy: \$129.00 Double Occupancy: \$129.00
Triple Occupancy: \$154.00 Quadruple Occupancy: \$179.00
Additional Suites: \$550.00 - \$1,500.00

Room rates are quoted exclusive of applicable state and local taxes (which are currently 10.25%) or applicable service, or hotel specific fees in effect at the Hotel at the time of the meeting.

RESERVATIONS/CHECK-IN/CHECK-OUT TIMES

All reservations must be guaranteed at time of booking with either a first night's deposit or a major credit card. The Hotel's check-in time is 3:00 pm. The Hotel's checkout time is 12:00 NOON. In order to cancel a reservation without penalty, it needs to be canceled 24 hours prior to the date of arrival by 4:00 pm. Penalty is one night's room and tax.

EARLY DEPARTURE FEE / ROLLAWAY CHARGE/LATE CHECK-OUT FEES

Upon making a reservation and checking into the Hyatt Regency Crystal City, all guests are asked to confirm their date of departure. Should the departure date change, this information must be communicated to the Front Desk by the day prior to the new departure date. After this time, should the guest choose to depart earlier than the agreed upon departure date, an early checkout fee of a full nights room and tax will be charged to the guest. Guests that have a late check out will be charge according to their departing time.

CUT-OFF-DATE

The "cut-off date" is 7/1/2008. Reservation requests received after the cut-off date will be based on availability at the Hotel's prevailing rates.

SHUTTLE SERVICE

Hyatt Regency Crystal City Hotel only provides complimentary Shuttle Service from Ronald Regan National Airport (DCA): Courtesy shuttle service to and from airport available 5:30a.m.-12:30a.m. The hotel shuttle does not run on demand. There are phones located at Ronald Regan National Airport in the Baggage Claim area. Pickups are every 30 min at the top of the hour.

If you should fly into **Dulles Airport (IAD)** you will be responsible for your own shuttle services to Hyatt Regency Crystal City Hotel: Washington Flyer Taxi Service - approx \$45.00 to \$50.00

If you should fly into **Baltimore Washington International Airport (BWI)** you will be responsible for your own shuttle services to Hyatt Regency Crystal City Hotel: Taxi - \$65 to \$70.00 approx

PARKING

Valet Parking Only with unlimited access in and out \$23.00



THE
LUTHERAN CHURCH
Missouri Synod
Board For Black Ministry

December 1, 2007



Dear Brothers and Sisters in Christ:

Gathering under the theme **“RADIATING THE FLAME”**, our Convocation is scheduled to be held at the beautiful Hyatt Regency Hotel in Crystal City, Virginia. This location is just across the Potomac River separating Washington, DC and Virginia. Make your reservation now by contacting the hotel at **800-233-1234**; ask for the 2008 LCMS Black Ministry Family Convocation room block. In keeping with our tradition, we’ll begin with pre-conferences for Lutheran Educators, Mission Planters, Black Ministry District Units and the Black Clergy Caucus on Wednesday, July 30, 2008. The Convocation will begin on Thursday July 31st and continue through Sunday, August 3rd 2008.

In order to convene in our nation’s capital, we had to schedule the Convocation a little later than normal but we hope that will in no way deter you from joining us for **“RADIATING THE FLAME”**. With your and your congregation’s support and participation, we are certain that our worship, our workshops and our conferencing will radiate the love and power of our Lord and Savior Jesus Christ and be a powerful and far-reaching witness as we engage in Christian fellowship with God’s people from all over the world!

Registration is underway! You may use the enclosed registration form or go to our web-page and register online at blackministry.lcms.org. The registration fees are listed on the registration form. There is a significant discount for early registration, so please note the schedule of registration deadlines and take advantage of the “early bird” opportunity! In a further effort to contain costs and maximize participation, we are eager to partner with congregations by supporting a portion of the cost, those who connect with other local congregations, to charter a bus for travel to Crystal City, Virginia. Please contact us if your congregation or District Unit might be willing to spearhead such an effort.

One final request: We are asking every congregation with an interest in or commitment to Black Ministry to designate **FEBRUARY 3, 2008** as a **SPECIAL CONVOCATION SUNDAY** and use that opportunity to promote the 2008 BLACK MINISTRY FAMILY CONVOCATION and our theme **“RADIATING THE FLAME”**. Promotional materials will be mailed to your congregation along with additional registration forms no later than January 15, 2008.

Thanks for your attention. We’ll keep you up-to-date on our progress as we prepare for a blessed time together. Until then, may God’s richest blessings be with you during this Advent season of love and hope!

Radiating the Flame,

Dr. Willie Stallworth
Associate Executive Director

RADIATING THE FLAME • 2008 BLACK MINISTRY FAMILY CONVOCATION • JULY 31 – AUGUST 3, 2008

REGISTRATION FORM



Check One:

- | | | |
|---|--|--------------------------------------|
| <input type="checkbox"/> Speaker | <input type="checkbox"/> Lay Delegate | <input type="checkbox"/> Participant |
| <input type="checkbox"/> Synod Representative | <input type="checkbox"/> Deaconess | <input type="checkbox"/> Pre-School |
| <input type="checkbox"/> District Representative | <input type="checkbox"/> Deacon | <input type="checkbox"/> Young Adult |
| <input type="checkbox"/> District Unit Leader | <input type="checkbox"/> Director of Christian Education | <input type="checkbox"/> Youth |
| <input type="checkbox"/> Church Planting Task Force | <input type="checkbox"/> Lutheran Educator | <input type="checkbox"/> Child |
| <input type="checkbox"/> Pastor in Black Ministry | <input type="checkbox"/> Educator | <input type="checkbox"/> Vendor |
| <input type="checkbox"/> Pastoral Delegate | <input type="checkbox"/> Guest | <input type="checkbox"/> Exhibitor |
| <input type="checkbox"/> Other: _____ | | |

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____ E-Mail: _____

Phone: _____ Work Phone: _____ Fax: _____

Emergency Contact Person: _____ Phone: _____

Congregational Information:

Pastor's Name: _____

Church Name: _____ District: _____

Address: _____

City: _____ State: _____ Zip Code: _____ E-Mail: _____

Church Worker status: President Elder DCE Deaconess Seminary Student Vicar Musician Other

Voting Delegate Information: (Pastor signature required, if vacant, chair person may sign)

Pastor/Chairman's signature for voting delegate only: _____

Voters' Name: _____

A La Carte

These activities are NOT included in registration fees. Please indicate which activities you would like to attend and include that cost in the space provided below:

- | | |
|--|--|
| Convocation Banquet | Six Flags |
| <input type="checkbox"/> Adult.....\$30.00 | <input type="checkbox"/> Adult.....\$45.00 |
| <input type="checkbox"/> Child.....\$15.00 | <input type="checkbox"/> Child.....\$35.00 |

Make check/money order payable to Black Ministry Convocation and mail to The Lutheran Church—Missouri Synod Black Ministry Family Convocation 1333 South Kirkwood Road St. Louis, MO 63122-7295 (800) 248-1930 Ext. 1751

Hotel Accommodations
 Hyatt Regency Crystal City Hotel's Reservation Department
 2799 Jefferson Davis Highway
 Arlington, VA 22202
 703-418-1234

REGISTRATION FEES

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Total Adult Registration Fees Enclosed: \$ _____

Total Youth Registration Fees Enclosed: \$ _____

Total Adult A La Carte Activities Fees Enclosed: \$ _____

Total Youth A La Carte Activities Fees Enclosed: \$ _____

Total Amount Enclosed: \$ _____

- Exhibitor Fee – \$200.00
- Vendor Fee – \$300.00 (sale of apparel, jewelry, fine art, etc.; no food, please)

Total Exhibitor/Vendor Fee Enclosed: \$ _____